

Wedding Checklist

1. General information

Wedding date:

Reception venue:

Time of ceremony:

Number of guests:

Ceremony location:

Budget:

2. Timeline & tasks

Task	Deadline / Date	Done (✓)
Book wedding venue via eventlocation-hameln.de		
Book and visit ceremony location		
Visit wedding venue together with organiser		
Register civil ceremony		
Ask witnesses and, if applicable, flower children		
Design and send invitations		
Book photographer and/ or videographer		
Choose wedding dress / suit		
Select wedding rings		
Plan and book honeymoon		
Arrange seating plan		
Create schedule for the day		
Put together emergency kit		

3. Budget planning

Category	Planned (€)	Actual (€)
Venue & catering		
Clothing		
Rings		

Wedding Checkliste

...Budget planning

4. Guests & invitations

Guest list created? ☐ Yes ☐ No

Invitations sent out? ☐ Yes ☐ No

Replies received: _____ out of _____

Guests with special needs or allergies: _____

Guests contributing something (e.g. musical performance): _____

5. Accommodation & transport

Guests needing accommodation: _____

Accommodation reserved? ☐ Yes ☐ No

Shuttle service arranged? ☐ Yes ☐ No

Parking options communicated? ☐ Yes ☐ No

6. Final preparations (one week before)

- ☐ Confirm attendance again
 - ☐ Pick up / try on outfits
 - ☐ Pick up rings
 - ☐ Decorate venue
 - ☐ Beauty appointments
 - ☐ Finalise and print seating plan
 - ☐ Final meeting with organisers
 - ☐ Prepare emergency kit
 - ☐ Provide music playlist

7. On the wedding day

- ☐ Bring rings and ID cards
 - ☐ Attend hair appointment
 - ☐ Collect bridal bouquet
 - ☐ Coordinate witnesses and helpers
 - ☐ Allow buffer time

☐ Celebrate and enjoy! 